

Vestry Meeting Minutes 9/27/11

Present: Fr. Taylor Smith, Dave Blackburn, Julia Locke, Ginny Stickles, Tim Wolf, Dan Gerlowski, Ryan Griswold, Norm Peddicord, Jean Williams, Keith Cameron, Charlotte Aldridge, Jody Nation, Rita Chelton and Shannon Fuller.

Guest: Sharon Harman

1. The meeting started at 7:15 pm with Evening Prayer.
2. Agenda- approved as submitted.
3. Minutes- approved as submitted.
4. 100th Anniversary- Jody announced that the reception would be at the parish hall. Forty tickets have sold so far, we need to sell 100 tickets to break even. Rita will notify local politicians, including the County Executive.
5. Action Items- Cathy Hudson has been asked to write a history of the Child Care Advisory Board. Dennis Kratz has been contacted and agrees that the kids from his program won't be in the parish hall unsupervised. Keith will write a policy statement on fund raising and fund security.
6. Treasurer's Report- Projected end of year deficit now stands at 6,708.89. Rita is getting up front money for Grace T-shirts fundraiser from the general fund which will be repaid through sales. Building Maintenance & Grounds is 11,000.00 under budget for the year to date. Keith recommended the following allocation of funds to the 5 new escrow accounts: Mustard Seed 9965.00, Organ 1200.00, Praise Band Groupie Fund- 1600.00, Sabbatical 3500.00, and Building 3728.00. There was a motion that the funds be approved, but frozen pending approval of Keith's policy on fund security. There was a friendly amendment to release 300.00 from the Mustard Seed account for an already requested donation to the Episcopal Relief Fund. This motion passed with 11 ayes and 3 abstentions. Taylor announced that he and Kathy had decided to move forward with signing up through Kathy's employer for health care insurance. He is asking the vestry to pay the premiums. The premiums would be about 5,000.00 and would save the parish about 20,000.00 in health care expenses next year. There was a motion of the vestry vote to compensate Taylor for this. The vote passed with 13 ayes and 1 abstention. **Action Item: Keith will write a policy on fundraising and fund security. Action Item: Keith will call Stuart at the diocese regarding changes to Taylor's health coverage.**
7. Stewardship Committee- Charlotte presented a handout calling for the establishment of a Building and Grounds Committee which would be charged with updating the existing facilities audit, developing a Buildings and Grounds Manual, talking with stakeholders (parishioners, renters, groups that use the hall) to develop a building survey and list of prioritized needs for maintenance and long range planning. The motion to approve the formation of a committee was passed unanimously. Charlotte passed out pledge forms to the Vestry. **Action**

- Item: Vestry members will e-mail their pledges to Charlotte during the coming week so that she can calculate the aggregate vestry pledge.**
8. Apportionment- Discussion of the diocesan apportionment was postponed until the October meeting. **Action Item: Vestry members will e-mail their responses to the apportionment questions to Rita before the executive committee meeting on 10/18/11.**
 9. Child Care Advisory Board- The board met with the director on 9/21/11. Numbers of children, revenue and marketing issues were discussed. They need to get the enrollment up. One barrier to this is that although we are licensed, we are not accredited and need to be. There are staff credentialing and curriculum issues which would need to be addressed. The director is reporting resistance from some staff on these issues. She feels she needs some time to address staff concerns. Meanwhile, it is evident that we are losing enrollment to the public school programs and to accredited programs like Glenmar Methodist Church. The board will meet with the director again in 4-6 weeks.
 10. Calendar Review-
 - October 9: 100th Anniversary Celebration
 - October 11& 25: Tuesday night suppers
 - October 25: Vestry
 - November 5: Spaghetti Dinner & Craft Fair
 - November 20 Ingathering Sunday- one service at 10 am at the church
 - November 23: Thanksgiving Eve Eucharist
 11. Review of action items from tonight's meeting (in bold herein).
 12. The meeting ended at 10:15 pm with Compline and Grace.

Dave Blackburn
Registrar